

MID DEVON DISTRICT COUNCIL

The **ANNUAL MEETING** of the **MID DEVON DISTRICT COUNCIL** will be held in the Council Chamber, Town Hall, Tiverton on Wednesday, 20 May 2015 at 7.00 pm

ALL MEMBERS of the **COUNCIL** are summoned to attend for the purposes of transacting the business specified in the Agenda which is set out below:

[The next meeting is scheduled to be held in Tiverton on Wednesday, 15 July 2015 at 6.00 pm]



KEVIN FINAN
Chief Executive

12 May 2015

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

Father Rae, Priest for St James Catholic Church, Tiverton will lead the Council in prayer.

AGENDA

- 1 **Chairman of the Council**
To elect the Chairman of the Council for the year 2015/16
- 2 **Apologies**
To receive any apologies for absence.
- 3 **Minutes - 29 April 2015** (*Pages 5 - 18*)
To approve as a correct record the Minutes of the Meeting of Council on 29 April 2015

The Council is reminded that only those Members present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.
- 4 **Vice Chairman of the Council**
To appoint the Vice Chairman of the Council for the year 2015/16
- 5 **Leader of the Council**
To elect the Leader of the Council for a 4 year period.
- 6 **Chairman of Scrutiny**
To elect the Chairman of the Scrutiny Committee for the year 2015/16
- 7 **Appointment of Committees, Sub Committees, Working Groups**

and other Internal Bodies

Allocation and schedules to follow

It is **recommended**:

(a) that the Council approve the allocation of seats on Committees and other Council Bodies as shown on the schedule;

(b) that Members be appointed to Committees in accordance with the names notified (see sheet attached) to the Chief Executive by each of the Political Groups represented on the Council, to give effect to the approved allocation of seats in (a) above;

(c) that Members also be appointed to Working Groups and other Internal Bodies in accordance with the names notified (see sheet attached) to the Chief Executive by each of the Political Groups represented on the Council, to give effect to the approved allocation of seats in (a) above;

(d) that the Chief Executive be authorised to make changes to membership of Committees, Working Groups and other Internal Bodies as may be notified to him from time to time by the relevant Political Group to which those seats have been allocated by the Council;

(e) that the appointments to seats remaining to be filled by ungrouped Members shall be made at this meeting.

8 **Appointment to Outside Bodies 2015/16** (*Pages 19 - 20*)

To consider the list attached.

9 **Scheme of Delegations** (*Pages 21 - 72*)

To agree the existing scheme of delegations as set out in Part 3 of the Constitution. (The Scheme of Delegation sets out the levels of decision making within the Council, outlining those to be made by Council, the Cabinet, individual Cabinet Members, those Committees with regulatory functions and officers).

10 **Programme of Meetings**

To approve the programme of ordinary meetings of the Council for the year 2015/16:-

15 July 2015

9 September 2015

4 November 2015

6 January 2016

24 February 2016

27 April 2016

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Council Chamber on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

Fax:

E-Mail: sgabriel@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.